

## Children's Partnership Senior Officers Group

**Monday 7<sup>th</sup> June 2010, 10:00 – 12:00**

Directorate Boardroom (D14), Sandfield Centre,  
Sandfield Road, Lenton, Nottingham, NG7 1QH

### Attendees

Ian Curryer (Chair)	Corporate Director of Children and Families
Katy Ball	Acting Head of Service, Children Trust
Lucy Davidson	Assistant Director, Children and Families Commissioning, NHS Nottingham City
Janet Lewis	Chief Executive, Base 51 (Representing the Voluntary Sector)
Lyn Bacon	Acting Chief Operating Officer, CitiHealth Nottingham
Margaret McGlade	Independent Chair, Local Safeguarding Children Board
David Walker	Divisional Commander, Nottinghamshire Police
Leanne Sutton	Liaison and Development Officer, SEND Project (shadowing Janet Lewis)
Shelley Nicholls	Youth Offending Team Service Manager
Edwina Harrison	Youth Offending Team
Jon Rea	Strategic Lead for Engagement and Participation, Children and Families
Elaine Mitchell	Workforce Development Manager, Children and Families
Jane Brown	Associate Director of Aspiration and Life Skills

### Apologies

Andrew Kenworthy	Chief Executive, NHS Nottingham City <i>Representation: Lucy Davidson</i>
Jean Pardoe	Chief Executive, Connexions
Sheila Wright	Deputy Chief Officer and Director of Operations, Nottinghamshire Probation
Jane Belinda Francis	Head teacher, Springfield Primary School (representing all City Schools)

### Minutes

Item	Detail
1	<u>Welcome and apologies</u> <ul style="list-style-type: none"> <li>▪ Apologies noted as above.</li> <li>▪ Shaun Beebe has been transferred to Nottinghamshire Police Headquarters to support a force-wide operation; therefore David Walker is the new Police representative.</li> </ul>
2	<u>Minutes, matters arising and Action Log</u> <ul style="list-style-type: none"> <li>▪ Minutes were agreed as an accurate record.</li> <li>▪ Action no. 59 'Stronger Families Facilitators' – An update on the number of staff secured from each organisation was provided. Nine facilitators have been confirmed and the Partnership is on track to provide the minimum requirement of 14. KB to send note out to Group confirming final position.</li> </ul>
<b>Items for discussion</b>	
3	<u>Safeguarding performance</u> <ul style="list-style-type: none"> <li>▪ Due to no formal report being available for the Group to discuss, it was agreed that the time would be used to discuss the broader social care recruitment issue.</li> <li>▪ The organisation has recently lost a number of health visitors (the equivalent of 17.7 full-time workers).</li> <li>▪ It was suggested to explore short-term support from the voluntary sector.</li> <li>▪ Longer-term plans include bringing in a recruitment and retention specialist and</li> </ul>

	<p>exploring the idea of overseas workers on two-year contracts.</p> <ul style="list-style-type: none"> <li>▪ Conversations are taking place with the Government Office to address the issue. An action plan will be developed and brought to the Senior Officers Group.</li> <li>▪ It was noted that three students from the Youth Offending Team are nearly qualified and would make ideal social care employees. SN to pick up conversation with Helen Blackman.</li> <li>▪ MM and KB to consider protocol of what happens when Common Assessment Framework (CAF) meets section 17 and provide a paper for the August Senior Officers Group.</li> </ul>
<p><b>Items for the Children's Partnership Board</b></p>	
<p>4</p>	<p><u>Youth Offending Team (YOT) Update</u></p> <ul style="list-style-type: none"> <li>▪ The item was presented by SN and EH.</li> <li>▪ The report provides an overview of the YOT in 2009/10 and details the performance framework.</li> <li>▪ The recently undertaken Capacity and Capability Assessment was rated at the top of 'adequate'; very close to 'excellent'. An action plan has arisen from the assessment. The YOT is confident that it can maintain the positive trajectory.</li> <li>▪ An inspection of the YOT is anticipated for the near future.</li> <li>▪ It was noted that the YOT will report to the Safeguarding Board in Autumn 2010.</li> <li>▪ It was recommended that, for future reports, certain criteria should be broken down, e.g. localities.</li> <li>▪ It was agreed that the report, along with a brief presentation, would go on to the June 30<sup>th</sup> Children's Partnership Board.</li> <li>▪ It was agreed that the YOT would report to the Children's Partnership bi-annually.</li> </ul>
<p>5</p>	<p><u>Family Pledge</u></p> <ul style="list-style-type: none"> <li>▪ The item was presented by JR.</li> <li>▪ The report provided an overview of the Family Pledge proposal which will enable the Partnership to deliver on participation; a cross-cutting theme of the new Children and Young People's Plan (CYPP). It will ensure that children, young people, and their parents, carers and guardians participate in decision making and can demonstrate their ownership of the CYPP.</li> <li>▪ JR is meeting partnership boards to promote awareness of participation.</li> <li>▪ The Group agreed to all of the recommendations made in the report.</li> <li>▪ It was agreed that the report would progress to the Children's Partnership Board.</li> </ul>
<p>6</p>	<p><u>Workforce Strategy</u></p> <ul style="list-style-type: none"> <li>▪ The item was presented by EM.</li> <li>▪ The report provided an overview of the strategy which has been developed by a number of representatives from each sector and is aligned to the Children and Young People's Plan.</li> <li>▪ It was agreed that the item would be brought back to the Group for an update in six months time.</li> <li>▪ The Group agreed to all of the recommendations made in the report.</li> <li>▪ It was agreed that the report would progress to the Children's Partnership Board.</li> </ul>
<p>7</p>	<p><u>Aspiration</u></p> <ul style="list-style-type: none"> <li>▪ The item was presented by JB.</li> <li>▪ The report provided an overview of the early draft and emerging work of the developing Aspirations strategy.</li> <li>▪ The Group noted and approved the shape of the emerging work on Aspiring Nottingham.</li> <li>▪ It is proposed that a group of partners is formed to jointly oversee both the Aspiration and Early Intervention Programmes. A workshop is being held in late July to begin exploring this.</li> <li>▪ The Group recommended that next steps include looking into how aspiration fits in with other themes aside Family Nottingham.</li> </ul>

	<ul style="list-style-type: none"> <li>▪ It was agreed that a report on Aspiring Nottingham will go through to the October Children's Partnership Board.</li> </ul>
Other items	
8	<p><u>Forward plan</u></p> <ul style="list-style-type: none"> <li>▪ The Group noted all upcoming items.</li> <li>▪ The following items were also agreed to be added to the Forward Plan; <ol style="list-style-type: none"> <li>1. Integrated Care Pilot proposal (July) Phyllis Brackenbury to provide report.</li> <li>2. Mentoring in the voluntary sector (July) JL to provide report.</li> <li>3. Total Place update (August)</li> <li>4. Outcomes for looked after children and plans for new services. Paulette Thompson-Omenka to provide report.</li> <li>5. Integrated Care Pathways progress report (August)</li> </ol> </li> </ul>
9	<p><u>Any other business/key messages for dissemination</u></p> <ul style="list-style-type: none"> <li>▪ It was noted that a paper is being put together for the Children's Partnership Board by the Children and Families Insight and Improvement Team, to provide an update on how the changes in policy by the new Government will affect the Children's agenda. The paper will be circulated to the Senior Officers Group at the same time.</li> <li>▪ It was agreed that all future meetings will be held at Loxley House. HS to action.</li> </ul>